

CRM 475: Internship in Criminology: Group Supervision
CRM 490: Internship in Criminology: Individual Supervision

FAQs

• **When can I do my internship?**

- Most students complete their internship second semester junior year or later.

• **Do you have a list of placements available?**

- We do not distribute lists of placements because we want to work with you one-on-one to find a site that is the best fit for your needs and interests (Dr. T's internship application is utilized for this purpose).
- You may take the initiative to locate an internship site and are encouraged to do so. However, all sites must be approved by the faculty supervisor before the placement begins.

• **I completed an internship last summer. Can I get credit for it?**

- Students must be enrolled in CRM 475 or CRM 490 at the time of their internship in order to receive credit for the internship; **for summer this means paying tuition for the summer course credit.** We cannot retroactively award credit for internship hours completed (for example, fall credit for hours completed in the summer).

• **Can I get a paid internship?**

- Paid internships are usually not available for non-profits and government agencies. The purpose of an internship is to apply key concepts/theories/skills in a setting outside the classroom. It is not job training and differs from paid employment.

• **I have a family member who works for _____. Can they help me get an internship?**

- Most agencies have an official application process with non-negotiable deadlines. You must adhere to those policies.

• **I have a criminal record. Can I still do an internship?**

- It depends. Some agencies have more stringent rules than others. It may also depend on the timing (current or ongoing case or closed out). I can help you navigate accordingly.

• **I am not a U.S. citizen. Can I still do an internship?**

- It depends. Some agencies have a citizenship requirement, while others do not. I can help you navigate accordingly.

• **Can I use my psychology/political science/social work internship to fulfill this requirement?**

- Criminology internships require enrollment in CRM 475 or CRM 490 (in some cases, SOC 490). While you might be able to use the same placement, you will need to complete additional hours for criminology.

• **I don't have a car. Will that affect placement?**

- Lack of reliable transportation does limit our options, but we have placements on or within walking distance of campus.

• **What's the difference between CRM 475 and CRM 490?**

- CRM 475 is offered (typically) every semester and is administered as a seminar in which interns meet in groups with the faculty supervisor (group supervision of interns). This allows us to accommodate and maintain a larger number of interns at the same time. In order to register, students need written approval from the faculty supervisor (the "Registration Approval Form" for courses requiring written consent).
- CRM 490 is offered during the summer or when a student's class or internship schedule conflicts with CRM 475. The requirements are generally the same, but students meet with the faculty supervisor individually instead of with a group. Because this is run more like an independent study, it requires additional approvals from the Department Chair and the Dean of Arts and Sciences.
- Registration for both options requires signatures (you cannot register via e-web) and generally this does not happen until a placement has been secured. Students are strongly advised to register for an extra Crime Topics Elective as a placeholder.

Requirements

1. Students must complete a minimum 38 field hours per credit (roughly 2.5 hours per week per credit); that's about 112 (for 3 credits)/**224** (for 6 credits) hours in the field and attend meetings with the faculty supervisor. The 112/**224** hours requirement is usually accomplished by interning 8/**16** hours per week for 14 weeks. Summer internships should be spread out over at least 10 weeks.
2. Within two weeks of starting your placement, you must submit a learning contract to your faculty supervisor including contact information for your site supervisor, the days and hours you will be in the field, and basic information about your expected duties.
3. Course grades will be based on evaluations from your field supervisor, performance on class papers, and completion of required hours in the field.
4. Class papers may include a weekly journal, goal setting, midterm progress reports, and final reflection papers.

Getting Started

- If you are a student with a disability and believe you will need accommodations in the field (or if you are not sure) please contact the Office of AccessAbility Services at (860) 465-0189 and also discuss with your faculty supervisor.
- Consider what kind of population you would like to work with and the kind of experience you are seeking (e.g., juveniles vs. adults; law enforcement vs. corrections).
- Consider the geographical area in which you would like to work. Do you have reliable transportation available? How much time per work can you commit to commuting in addition to the 16 hours per week spent in the field?
- Consider your course load for the semester. The fieldwork experience requires a commitment from you to show up when you are expected, and to arrive on time. This is not a class you can skip when you don't feel like going or when you have a lot of things to do in your other classes.

- Get started on locating a placement as soon as possible. For fall semester field internships, you should begin looking for a placement soon after spring break. For spring semester internships, you should have your plans in place prior to leaving for winter break, *at the latest*. It is your responsibility to contact internship coordinators and complete the necessary paperwork. I can provide suggestions, but you should select a site based on your needs and interests.
- Ask around. Many current and former students have completed internships and can provide you with “inside” information about a particular placement.
- Approach the placement process just like you would a professional job. Dress appropriately, be prepared, and conduct yourself in a professional manner. Prepare your resume, and see me or career services if you need assistance.
- Course substitutions can be arranged with Dr. Severance’s permission in the event scheduling, transportation, or other circumstances make placement untenable.

Additional Questions? Contact Dr. Severance: severancet@easternct.edu