



**Approval/Permission to Register For  
 Independent Study/Project or Internship/Practicum or Teaching Assistantship**

**PLEASE NOTE:** If you have below a **2.7 Cumulative GPA** and you are registering for greater than 17 total credits, you must obtain approval by submitting an [Academic Appeal](#).

Instructions:

1. Students and faculty project supervisors **MUST COMPLETE REVERSE SIDE.**
2. Obtain approvals from the Independent Study/Project/Internship/Practicum/Teaching Assistantship project director and the supervising department chair. Submit this form to the appropriate academic dean for final approval.
3. With dean's approval, copies of the approved form will be sent to the project director, department chair, and the Registrar's Office. Upon receipt, the Registrar's Office will process the approved registration request. (Part-time students will be sent a bill which is payable immediately.)
4. Any changes to this registration request (i.e. drop/withdrawal) are the responsibility of the student and must be submitted to the Registrar's Office prior to applicable deadline.
5. **REGISTRATIONS CAN NOT BE PROCESSED WITHOUT ALL APPROVALS!**

I have read and will comply with the above:

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Signature required only if not using Eastern email.

=====

Name: \_\_\_\_\_ Eastern ID #: \_\_\_\_\_ Phone: \_\_\_\_\_

Sophomore \_\_\_ Junior \_\_\_ Senior \_\_\_ Major: \_\_\_\_\_ Overall GPA: \_\_\_\_\_

Subject / Course Number: \_\_\_\_\_ Title: \_\_\_\_\_ Credits: \_\_\_\_\_

***If this is an Independent Study Replacing a Course, please list Subject and Course Number:*** \_\_\_\_\_

|   |   |  |              |
|---|---|--|--------------|
| <input type="checkbox"/> Independent Study      | <input type="checkbox"/> Senior Project (Visual Arts) | <b><u>CHECK SESSION AND WRITE IN YEAR:</u></b> |              |
| <input type="checkbox"/> Internship/Practicum   | <input type="checkbox"/> Individual Music             | Fall   | Intersession |
| <input type="checkbox"/> Teaching Assistantship | Instruction (Perf. Arts)                              | Spring   | Summer       |
| T.A. Course _____                               |   | Year   | _____        |

**APPROVAL SIGNATURES:**

**Supervising Eastern Faculty Member**

Print: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Supervising Department Chair:**

Print: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Academic Dean:**

Print: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Registrar's Office Use Only:** Section Code: \_\_\_\_\_ CRN: \_\_\_\_\_ Processed by: \_\_\_\_\_ Date: \_\_\_\_\_

A. Project Title (research project title or descriptive title for duties performed):

---

B. Objective (describe required duties or project components):

C. Reading and other materials required for project (attach reading list):

D. Outline of how the project will be conducted:

E. Outline of how the student work will be evaluated for a grade by faculty supervisor (must be completed by faculty):