

Degree Works FAQs

ABOUT DEGREE WORKS

What is Degree Works?

Degree Works is a web-based tool for students to monitor their academic progress toward degree completion. Degree Works also allows students and their advisors to work together and plan future academic coursework.

What is a degree evaluation?

A Degree Works degree evaluation is a review of past, in-progress and registered in future term coursework. It provides information on fulfilled and outstanding requirements that are necessary to complete a degree/major/minor/concentration and the Liberal Arts Core.

Is my information confidential?

Yes. Degree Works is accessed through a secure login.

Can I register for classes in Degree Works?

No. Degree works is a snapshot of courses in-progress, in future terms and in academic history. Registration, add/drop, etc. is still handled through SelfService (eWeb).

Are my grades visible in Degree Works?

Yes. Once grades have been processed at the end of the semester, they are viewable in Degree Works. Courses in-progress are listed with the grade of (IP).

Is Degree Works a transcript? Is it the same as my transcript?

No. Degree Works is a degree evaluation of your progress toward graduation as well as an outline of the requirements still needed to complete your program.

Can I see a list of all the classes I've taken?

Yes. Click on the "Class History" link at the top for a printable list of courses taken.

What do I do if I believe my information is incorrect?

You should consult your advisor and review your degree evaluation with him/her to ensure accuracy.

How can I update my information?

You cannot update course or curriculum information in Degree Works. If you need to change your major/minor/concentration undergraduates must complete the appropriate form available on the Registrar's web page, obtain the necessary approvals, then deliver it to the Office of the Registrar. Graduate students should consult with the Graduate School Office.

USING THE DEGREE EVALUATION

What will my degree evaluation show me?

Your degree evaluation will display the courses you have taken or that are in progress. The degree evaluation will show you any degree, major, minor, concentration and Liberal Arts Core requirements that are being met by the courses you have taken or that may be met upon satisfactory completion of courses in progress.

Will I be able to view my entire history of courses taken at ECSU?

Degree Works uses the information that is current for your transcript. You will be able to view any courses that have been completed/registered for/transferred by the date your degree evaluation was last refreshed. Keep in mind that any transfer work or grade changes that have not been formally submitted and accepted will not appear on your degree evaluation.

How do I know what classes I need to take?

Your degree evaluation will outline for you courses still needed to meet degree, major, minor, and/or concentration requirements, as well as the Liberal Arts Core within each specific block. You may then use this information to discuss your plan with your academic advisor.

Can I view course information in Degree Works?

Yes. By clicking on a course in your degree evaluation, you can view the course description and pre-requisites required. If advising and registration are open for an upcoming semester, the individual sections and number of seats available will be shown.

What does “Electives” mean at the bottom of my degree evaluation?

Courses in the Electives area do not meet a specific requirement for you major, minor, concentration, or LAC but do count towards the total number of credits required for degree completion.

What does “Insufficient” mean at the bottom of my degree evaluation?

Courses listed in the Insufficient block on your degree evaluation do not meet the minimum grade requirement to count towards degree completion. Courses with grades of W, NC, F and I, as well as courses repeated for a better grade will be listed in this area.

What does “Not Counted” mean at the bottom of my degree evaluation?

Credits listed in this area do not count toward degree completion no matter what grade you earn.

PRINTING

Can I print my degree evaluation?

You can print your degree evaluation or Registration Checklist by clicking on the "Print" button at the top. For a more print-friendly view, save your degree evaluation or checklist as a PDF file and then print the document.

USING THE “WHAT IF” FEATURE

What is the “What If” feature?

The "What If" function allows you to hypothetically change your major, minor, or concentration. Your new "What If" degree evaluation will show you what coursework is required for this major, minor, or concentration, what courses you have taken that satisfy requirements, and what courses are still left for you to take.

If I use the “What if” feature, does this mean that I have changed my major?

No. The "What If" function is for information purposes only. You will see the header "What If" Degree evaluation displayed at the top of the degree evaluation whenever a degree evaluation is run on a "What If" scenario.

Can my advisor see my “What If” scenario?

No. However, what-if results can be saved as a PDF file to your computer, flash drive, or other storage device for future reference. This file(s) can be attached to an email to share with your advisor.

Can I view multiple “What If” scenarios on the same screen? A double major or double minor?

Yes. You can only process a *single degree* with each "What If" scenario you run, but Degree Works will allow you to select more than one major at a time, or to select multiple major(s), minor(s) and concentration(s).

Can I save my “What If” scenario in Degree Works?

No. "What If" plans are not saved in Degree Works. You would need to run a new "What If" scenario next time you log in to see it again. If you want to save your "What If" result, you will need to save it as a PDF file to your computer, flash drive, or other storage device for future reference.

USING THE "LOOK AHEAD" FEATURE

The Look Ahead function allows you to see how a course you plan to take will fill a requirement on your degree evaluation.

1. Click on "Look Ahead" tab on the left hand side of the page.
2. Enter subject and number
3. Click "Add Course" (you can repeat steps 2 & 3 multiple times)
4. Click "Process New" to see the degree evaluation with the planned course (s) included.