**Participant Release Checklist**

**All students at Eastern Connecticut State University wishing to participate in a Global Field Course (GCF) must complete the following forms. All original documents must be completed and submitted to the Office of Global Learning.**

**Name of Student: Instructor:**

**Destination of Global Field Course: Term:**

|  |  |  |
| --- | --- | --- |
| **Form** | **Persons Involved** | **Completed** |
| [Commitment Form](https://forms.office.com/Pages/ResponsePage.aspx?id=6Eq8AGxX40WUnU8SnYtnCj36GFaSTEhMsinBOTI7cNBUN0hPMlJSNklGWkRURFlaMVlEMjlHQkg4Si4u) | Requires student submission via the linked Microsoft Form. |  |
| [Student Conduct Form](https://easternct.na2.documents.adobe.com/public/esignWidget?wid=CBFCIBAA3AAABLblqZhDzNpkyMG46I_yrtweEYyu17jKpQ8Ad0GYhyWlKIFvwyNzer5njwfYwuowl4wy9P5k*) | Requires student submission via the linked Adobe Web Form. |  |
| [Scanned Color Copy of Valid Passport](https://forms.office.com/Pages/ResponsePage.aspx?id=6Eq8AGxX40WUnU8SnYtnCpsvd9iGrX5AsWLRSK5AYHZUQVBQUjhDTklZOFlZUTFWMzFUWUFBS09CMi4u) | Only required for out of country GFC. Please upload a color copy of your valid passport via the emailed link you received from the Global Learning Office. This document can be scanned in the “Notes” app of in an iPhone OR by bringing your passport to campus for the designated class period with the Global Learning Office. |  |
| [Purchase CISI Coverage](https://www.mycisi.com/CISIPortalWeb/pub/SelfEnrollment.aspx?sponsor=EASTERNCT) | Please use the specific hyperlink to purchase your [CISI coverage](https://www.easternct.edu/global-studies/current-students/global-field-courses/ecsu-cisi-travel-insurance-policies.pdf). |  |
| [Health and Safety Agreement](https://easternct.na2.documents.adobe.com/public/esignWidget?wid=CBFCIBAA3AAABLblqZhDml1riVZTLZHBUzD2FrR-RyEyNzzCxGaw35lMxRDOnJhifWxY5MNX8wZ6IHiFgVaA*) | Requires student submission via the linked Adobe Web Form. |  |
| [Register for Smart Traveler Enrollment Program (STEP)](https://step.state.gov/step/) | Only required for out of country GFC. |  |

By signing below, I, the Director of Co-Curricular Academic Programming, attest that the student has completed all necessary documents and is able to participate in the Global Field Course.

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Signature Date