## Department of Children and Families **AUTHORIZATION FOR RELEASE OF INFORMATION FOR DCF CPS SEARCH** DCF-3031 12/15 (Rev.)



do hereby authorize the Department of Children and Families to research Applicant Name its records to determine whether or not I am on the central registry of persons responsible for child abuse and neglect. I understand that this information may be used to determine my suitability solely for (check one): □ Day Care □ Volunteer ☐ Intern Employment ☐ Mentor ☐ Other: Name of Agency: Attention: Address: (No. and Street): Apartment # State: Zip: City: I release the Department of Children and Families from any liability for any damages I may incur which may result from the release / use of this information. I submit my following information to assist the Department. of Children and Families in their search. Middle: DOB: First Name: Last Name SS: Address: (No. and Street): Apartment #: State: Zip: Years at current address?: City: Years Months Previous Address(es)/List All for the Last Five Years (continue on reverse side of form if necessary) Check if reverse side used Dates From: (Month/Year) Dates To: (Month/Year) Address: (No. and Street): Apartment #: City: State: Zip: Other Names I have Used - Including Maiden, Previous Marriages(s) (continue on reverse side of form if necessary ☐ Check if reverse side used First Name: Middle: DOB: SS: Last Name ☐ Check if reverse side used Name of Spouses/Other Adults in the Home - Past and Present (continue on reverse side of form if necessary DOB: Last Name First Name: Middle: Signature (if still in Home) Date: Names of ALL Child(ren) - Biological, Stepchildren Including Adult Children In or Out of the Home ☐ Check if reverse side used Last Name First Name: Middle: DOB: Gender: Applicant Signature: THIS AUTHORIZATION WILL EXPIRE 180 DAYS AFTER THE DATE OF THE SIGNATURE. FORMS NOT FILLED OUT COMPLETELY AND / OR CLEARLY WILL BE RETURNED. DO NOT LEAVE ANY BLANK SPACES. PLEASE SPECIFY WITH N/A IF NOT APPLICABLE. \*\*\*\*DCF Conducts a Search of the CT Registry ONLY\*\*\* The Accuracy of this Search is Limited to the Information Provided by the Applicant to DCF Mail to: DCF Careline Background Searches – 505 Hudson Street – 5th Floor – Hartford, CT 06106 or FAX: 860-560-7071 DCF-CT Careline CPS-BGC USE ONLY - DO NOT WRITE BELOW THIS LINE Date: Central Registry?: Yes No Processors Initials: