

## **Undergraduate Research and Creative Activity Mentor Award Nomination Form Eastern Connecticut State University**

The Undergraduate Research and Creative Activity Mentor Award was created to recognize excellence in the practice of mentoring undergraduate research or creative activity. Faculty will be nominated by students for demonstrating excellence in supporting undergraduate work and developing mentorship relationships with undergraduate students. At Eastern, these activities are defined as:

*Working closely with a faculty mentor to create original intellectual or creative contributions to the discipline, culminating in formal review of that work through presentations, exhibitions, and/or publications.*

This award will be granted to faculty members who mentor undergraduates outside of the classroom, and who are committed to undergraduate research and creative activity beyond coursework. Faculty members who and mentored and worked one-on-one with students resulting in work that led to presentation, publication, or exhibition are eligible for nomination.

### **Award**

This one-time award of funds can be used to further the award winner's research (travel, equipment, professional organization membership, etc.) for the subsequent academic year. The award will be presented at CREATE in April to faculty members who are making a significant impact in their field by supporting and mentoring undergraduate students in research and scholarship endeavors.

Nominations for this award must include specific evidence that the nominee has made significant contributions to advancing undergraduate research, scholarship, and creative activity at Eastern. The strongest nominations will demonstrate a commitment to undergraduate research through specific examples such as exhibitions, presentations, or peer-reviewed publications. The awards committee will examine the skills acquired by the student and the significance of the outcome of the project (for e.g. regional vs. national conference). Support from the faculty member's department chair or a tenured faculty colleague will also be evaluated. Faculty members who have demonstrated an established record of successful student mentoring, in addition to the mentoring the individual project of the student submitting the nomination, will receive the highest evaluations.

### **Application Procedure**

Please follow the guidelines below to ensure that a complete application is submitted.

1. A student must complete the nomination form by filling out the information requested.
2. Once completed, the student must forward the nomination to the department chair or a tenured faculty in the mentor's department for completion of the letter of support and signature.
3. Documentation must be submitted supporting the outcomes of the student-mentor work (e.g. conference program).
4. The department chair or tenured faculty member providing their support must submit the form and all documentation as a single pdf document titled with the faculty mentor's last name and department (e.g. smith\_art.pdf) to [create@easternct.edu](mailto:create@easternct.edu).

**Undergraduate Research and Creative Activity Mentor Award Nomination Form  
Eastern Connecticut State University**

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Eastern Email: \_\_\_\_\_

Class:     First-year             Sophomore             Junior             Senior

Academic Department: \_\_\_\_\_

Faculty Mentor: \_\_\_\_\_

**Project Information**

Project Title: \_\_\_\_\_

Outcome of Collaboration (select all that apply)

- Conference (research)
  - Oral             Poster
- Publication
- Exhibit (visual art)
- Performance (performing art)
- Other: \_\_\_\_\_

*Please include supporting documents (e.g. conference program, letter of acceptance, manuscript, etc.)*

**Nomination:** In the space below, please provide 1) An abstract of the project completed, including problem/hypothesis and methodology or details of the creative work; 2) Discuss specific skills acquired by working with your faculty mentor; and 3) What specific qualities were demonstrated by your mentor that facilitated your work.

**Department Chair or Tenured Faculty Member:** In the space below, please provide 1) An evaluation of the project submitted (e.g. quality and rigor, contribution to discipline); 2) A brief discussion of the venue for the presentation or publication of the student work; and 3) Any additional information that you are aware of that supports the faculty member's work as a mentor to this and other undergraduate students in the past.

**Authorization**

Student

\_\_\_\_\_  
Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Department Chair

\_\_\_\_\_  
Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

OR

Tenured Faculty

\_\_\_\_\_  
Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Dean

\_\_\_\_\_  
Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Provost

\_\_\_\_\_  
Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date